

EMERGENCY SUPPORT FUNCTION #1 – TRANSPORTATION

PRIMARY POINT OF CONTACT

ESF 1 Coordinators

Henderson County Schools Transportation Department
Henderson County School Safety Office.

LOCAL SUPPORT

Chief Elected Officials/City and County
Henderson County Sheriff's Office
Henderson City Police Department
Henderson County Board of Education/Transportation
Henderson County Road Department
Henderson City Street Department
Henderson City/County Rescue Squad
Henderson EMS

LOCAL RESOURCES

Henderson County Health Department
Henderson City/County Airport
Green River Intra Transit System (GRITS)
Henderson Area Rapid Transit (HART)
Hazex Construction Company

STATE RESOURCES

Kentucky Division of Emergency Management
KYTC District Office, Madisonville KY
American Red Cross, Kentucky Chapters
Volunteer Organizations Active in Disaster Coordinator
Kentucky National Guard

PURPOSE

The purpose of ESF 1 (Transportation) is to provide, in a coordinated manner, the resources (human, technical, equipment, facility, materials and supplies) via Henderson County/Cities Government and other agencies to support emergency transportation needs during an emergency or disaster in Henderson County

ESF 1 can provide personnel and resources to support prevention, preparedness, protection, response, recovery and mitigation in support of the primary emergency management objectives. The ESF 1 Coordinator directs all aspects of emergency transportation to include resource allocation.

The priorities for resource allocation are:

- Evacuating persons from immediate peril and assisting with re-entry of threatened areas
- Transporting materials, personnel, and supplies to support emergency activities during the response phase
- Transporting persons, materials and supplies during the demobilization and recovery phase

SITUATIONS AND ASSUMPTIONS

An incident may cause extensive damage to the County and/or surrounding jurisdictions, requiring activation of the County's transportation assets in support of coordinated response activities.

Movement of resources into and evacuees out of the impacted area will be predicated on and require the identification of all surviving and available methods and routes of transportation.

Damaged roads, vehicles, facilities, equipment and damaged or disrupted communications could significantly hamper emergency transportation support.

Emergency transportation support requirements will likely exceed local capabilities and outside assistance will be required and must be planned for to support local emergency operations and/or a large-scale evacuation.

The general public will receive and understand official emergency public information and warning related to evacuation.

The majority of the public will act on its own and evacuate areas promptly when advised to do so.

Some people may refuse to evacuate regardless of warnings.

Most evacuees will seek shelter with relatives or friends rather than accept public shelter.

The principal mode of transportation for evacuees will be private vehicles.

Some people will lack transportation.

Some residents that are ill or disabled may require vehicles with special transportation capabilities.

Certain areas of the county, or special populations within the county, may need additional time to accomplish an evacuation.

It may take several days to complete a mass evacuation out of the county.

County roads and highways will become congested during a large-scale evacuation and hamper the movement of traffic and access for emergency vehicles.

Henderson County Sheriff's Office will provide the majority of traffic control on major evacuation routes within the County. Local City Police Departments will provide traffic control within the City limits.

MISSION

To coordinate, organize and manage transportation resources for Local and County agencies in preparing for, responding to and recovering from incidents which impact the citizens of the County.

DIRECTION AND CONTROL

The ESF 1 Coordinator is responsible for the planning and implementation of ESF 1 activities. Transportation resources within the County are coordinated through the County Emergency Operations Center and the ESF 1 Coordinator.

The ESF 1 Coordinator will:

- Provide/utilize resources or personnel that aid traffic control, relocation and evacuation efforts.
- Coordinate transportation for patients and/or medical personnel and equipment or supplies.
- Maintain a record of location and type of transportation resources stored and a running inventory at each facility.

Henderson County Emergency Operations Center (EOC)

- The ESF 1 Coordinator will coordinate with other agencies' ESF 1 to provide the Chief Elected Official or Emergency Management (EM) Director with the necessary staff, facilities, and equipment for an appropriate response in emergency operations.
- The ESF 1 Coordinator will assume administrative control and responsibility to receive, evaluate, coordinate, prepare and distribute transportation responses for incidents within the County.

- Transportation for any large evacuation of local citizens or reception of citizens of another county will be coordinated with staging areas assigned.
- At the time of an incident demanding an evacuation, estimates will be made of the people with special needs requiring transportation, staging points, central pick up spots, and refueling points.
- Depending on the incident, transportation of pets or other animals may need to be coordinated.

CONCEPT OF OPERATIONS

The responsibility for the operation of the transportation service is the responsibility of the local ESF 1 Transportation Coordinator.

- The ESF 1 Coordinator has the responsibility for directing, controlling and coordinating all transportation, transportation facilities and resources and establishing procedures for meeting the transportation industry needs. The Coordinator also determines transportation requirements by establishing priorities and coordinating with adjoining counties in the joint use of transportation.
- All requests for transportation will be made to the County ESF 1 Coordinator through the County EOC. If the ESF 1 Coordinator is unable to supply the requested transportation, then the Coordinator will request assistance from the State EOC through the County EOC.
- Consider requests for mutual-aid from neighboring counties.
- Transportation for any large evacuation of local citizens or reception of citizens of another county and assignment of staging areas will be coordinated through the ESF 1 Coordinator.
- At the time of an incident demanding an evacuation, estimates will be made of the people with special needs requiring transportation, staging points, central pick up spots, and refueling points.

Phases of Management

Preparedness

- Review and update disaster procedures as they relate to ESF 1 activities.
- Monitor and manage the development and operation of transportation systems for the County Emergency Operations Center.

- Prepare and maintain current list of personnel, equipment and their locations needed to carry out responsibilities as assigned under ESF 1.
- Develop Continuity of Operations Plans (COOP) for ESF 1 to ensure uninterrupted operations during disasters.
- Prepare and maintain ESF administrative and financial procedures as required to properly document activities of the ESF during activations.
- Maintain inter-local agreements and mutual aid agreements that allow for equipment sharing to meet the demands of evacuation transportation needs during disasters and restoring transportation infrastructure that has been damaged.

Response

- The Henderson County School System will provide ESF 1 Coordinator (or his designee) to the County EOC to support Transportation requests as requested by the County Emergency Management Director.
- Activate agreements that allow for equipment sharing to meet the demands of evacuation transportation needs during disasters and maintaining and re-establishing transportation infrastructure that has been damaged.
- Emergency Equipment Rental - Emergency equipment rental shall be accomplished in accordance with emergency purchase regulations and procedures established by the Chief Elected Official(s), County Finance Officer and/or County Fiscal Court or City Officials. Requests for mutual aid and assistance shall be submitted in accordance with the Kentucky Statewide Emergency Management Mutual Aid and Assistance Agreement.

Recovery

- Provide ESF 1 coordination and support as required for Recovery Operations.
- To provide for the transportation of evacuees.
- Conduct internal After Action Reviews (AAR) and document lessons learned and recommendations for improvement of Local Emergency Operations Plans, Procedures and Guidelines.

ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

The ESF 1 Coordinator will identify and coordinate local, state and federal agencies to those more heavily traveled roads and to proceed as rapidly as possible.

GENERAL ORGANIZATION RESPONSIBILITIES

Operational control remains the same during emergency situations as during normal activities; however, operations may require 24-hour coverage, and a central point of overall coordination. The ESF 1 Coordinator must be prepared to assist in lengthy operations that start in response and continue through recovery and involve clean up activities and return of resources.

AGENCY RESPONSIBILITIES

Primary – Henderson County Schools Transportation Department

- Is responsible for the assignment of ESF 1 Representative to the local EOC as described in the Henderson County Response Plan, when required.
- Has primary responsibility for providing and assigning emergency transportation resources to requesting organizations and coordinating their operations as directed through the County EOC .
- Is responsible for the development and maintenance of Standard Operating Procedures for ESF 1.

Support Agencies:

Chief Elected Officials of Henderson County:

- Responsible for emergency operations within the county or city.
- The County and Cities have signed the State-Wide Mutual Aid Agreement.
- The County and Cities have signed Agreements on equipment sharing.

Local Henderson County Law Enforcement (County Sheriff's Office/City Police Departments):

- Responsible for maintaining law and order, protecting life and property, providing traffic control, guard essential facilities and supplies, and coordinate county-wide law enforcement mutual aid.

Henderson County Board of Education

- In the event that these assets are required, the Henderson County Board of Education will assist in emergency transportation needs.

Henderson County Road Dept

- Responsible for establishing traffic routes, and alerting EOC of road Closures

Henderson City Street Department

- Responsible for establishing traffic routes and alerting EOC of city street closures.

Henderson County Rescue Squad

- Will respond if called to provide manpower or assistance to other emergency services departments.

Henderson County EMS

- Responsible for transportation of sick or injured persons in need of medical attention.
- In the event that these resources are required, the Ambulance Service will assist in utilizing these resources for emergency transportation for persons with special needs.

REFERENCES

KRS 39A-G

The National Response Framework

The National Incident Management System

Henderson County Emergency Operations Center Standard Operating Procedures