

**EMERGENCY SUPPORT FUNCTION # 14 – LONG-TERM RECOVERY****PRIMARY**

ESF 14 Coordinator- Henderson County Judge Executive and Henderson City Mayor

**LOCAL SUPPORT:**

Henderson County Chief Elected Official's  
Henderson County Road Department  
Henderson County/City Utilities  
Henderson County Finance Officer  
Henderson County Treasurer  
Henderson City Finance Officer  
Henderson County Property Valuation Administrator  
Henderson County Clerk  
Henderson City Public Works  
Henderson County Health Department  
Henderson Chamber of Commerce  
Henderson City/County Planning and Zoning  
Henderson Local Emergency Planning Committee (LEPC)

**LOCAL RESOURCES:**

Henderson County Emergency Management  
Henderson County Sheriff's Department  
Henderson City Police Department  
Henderson City/County EMS  
Henderson County Volunteer Fire Departments  
Henderson City/County Rescue Squad  
Henderson City Fire Department  
Henderson County Health Department  
Henderson County Road Department  
Henderson Municipal Power and Light  
Kenergy Corp.  
Kentucky Utilities  
Henderson City Water and Sewer  
Henderson County Water District  
ATMOS Energy  
Texas Gas  
Henderson County Finance Officer  
Henderson City Finance Officer

Henderson County Property Valuation Administrator  
Henderson County Clerk  
Henderson City Public Works  
Henderson County Solid Waste Coordinator  
Henderson Chamber of Commerce  
Henderson City/County Planning and Zoning (Henderson City/County Comprehensive Plan)  
Henderson Local Emergency Planning Committee (LEPC)

### **STATE RESOURCES:**

Kentucky Division of Emergency Management (KyEM)  
Kentucky State Emergency Response Team (SERT)  
Volunteer Organizations Active in Disaster (VOAD)  
Kentucky State Police (KSP)  
Kentucky State Department of Transportation (KyDOT)  
Kentucky State Health Department  
Kentucky State Department of Fish and Wildlife

### **FEDERAL RESOURCES:**

U.S. Coast Guard  
U.S. Forest Service  
Federal Emergency Management Agency (FEMA)

*(Not all agencies are listed under this section, as it would vary and be difficult to include all agencies that could be affected by the impact of a disaster. This ESF will expand/collapse as needed during an incident.)*

### **PURPOSE**

To establish the basic roles and responsibilities for Emergency Support Function 14 – Long-Term Recovery (ESF 14) Coordinator. To provide recovery & mitigation efforts to enable communities to recover from the effects of an incident, and to provide efforts to prevent or reduce risks for future incidents.

### **SITUATIONS AND ASSUMPTIONS**

- Recovery from an incident involves actions and resources from local/county jurisdictions to return the situation to normal, or as close to normal, conditions as possible.

- Long-term recovery is the community's effort to regain normal functions, like commerce and employment, public transportation and use of structures like buildings, bridges and roadways. Mitigation can be a part of a recovery strategy, rebuilding in a way that reduces or eliminates the impact from a reoccurrence of the same type of incident, such as changes in building and zoning codes that prohibit construction in flood plains.
- If a catastrophic incident strikes the County, affected jurisdictions shall require assistance and support in recovering from the damage and destruction caused by the incident. Agencies of county/local governments, along with private relief agencies, shall provide emergency operations support. Under certain situations the state shall provide support to recovery operations in restoring public property, critical services, and where applicable, assistance in the restoration of private property.
- Damage assessment teams shall be required to collect damage information following an incident. Such information, after confirmation, shall provide the basis for further action by the Chief Elected Official(s) or Governor.
- In most cases, recovery begins as damage is identified and assessed. These damages are classified as being in either the private or public sector. The extent of damages in dollars will determine what, if any, federal or state assistance may be available during the recovery phase.

## **MISSION**

To provide coordination and guidance for recovery operations to include restoration of damaged or destroyed public property, services and assistance to private citizens affected by a major incident. Coordinate damage assessment activities, county/state declaration requirements and facilitate Damage Assessment Reports and Project Applications and to coordinate and administer the county's Public Assistance, Individual Assistance and Hazard Mitigation Programs.

## **DIRECTION AND CONTROL**

The ESF 14 Coordinator will coordinate support and assistance for recovery operations throughout the County. Direction shall be provided by on-site staff personnel and through written directives.

Recovery operations shall be carried out in conformance with county and state regulations governing disaster assistance programs.

Recovery operations shall continue until otherwise directed by the County Judge Executive, Mayor, EM Director, or designee.

If directed by the appropriate authority, recovery operations shall revert to preparedness or response phase.

Recovery operations shall be coordinated with appropriate surrounding counties/jurisdictions.

All agencies must insure that proper documentation and records are maintained throughout recovery operations.

Local and county government must be prepared to continue recovery operations until all actions have been completed. Recovery operations may continue long after the emergency response workers have left the scene.

As part of the recovery process, local jurisdictions should conduct Hazard Analysis and Vulnerability studies to determine if the jurisdiction can benefit from mitigation measures.

## **CONCEPT OF OPERATIONS**

This ESF is implemented for large-scale or catastrophic incidents. The impacts to the local communities can be long-term and have to be addressed to determine continuity of operations for businesses, government buildings and the community infrastructure.

### **Phases of Management**

#### **Preparedness**

- Review and update disaster procedures as they relate to ESF 14 activities.

#### **Response**

- County/local governments shall maintain direction and control of disaster response operations. State assistance is to supplement the county/local response operations and shall be provided based on identified requirements and priorities.

#### **Recovery**

- Assess the social and economic consequences in the impacted area and coordinate efforts to address long-term community recovery issues.
- Both County and City governments must be prepared to continue recovery operations until all actions have been completed. Recovery operations may continue long after the emergency response workers have left the scene.

- All local agencies applying for federal/state funds must insure that proper documentation and records are maintained throughout recovery operations.
- In a catastrophic incident, state and local governments shall provide assistance in treating the injured, interring the dead and restoring property. Assistance from the federal government shall be provided, depending on the situation and availability of resources.
- Recovery procedures required following a disaster will vary greatly and the following plans and procedures may be needed:
  - Damage assessments by public and private sectors
  - Reassemble family or work units
  - Life, safety and health protective measures for impacted citizens
  - Securing food, water, shelter, clothing, fuels and transportation
  - Record keeping for potential reimbursement
  - Recovery of vital records, such as bank statements, licenses, contracts, accounting documents, payroll records
  - Access to funds for recovery
  - Assistance from state/federal agencies may require completion of additional documents and/or coordination of assistance
  - Follow-up assessments will be conducted by state & federal representatives to verify unmet needs
  - Repair or replacement of damaged and/or hazardous facilities

## **ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES**

The ESF 14 Coordinator will identify and coordinate local, state and federal agencies for recovery and mitigation. Other related functions and resources may require outside assistance.

## **GENERAL ORGANIZATION RESPONSIBILITIES**

Operational control remains the same during emergency situations as during normal activities; however, operations may require 24-hour coverage, and a central point of overall coordination. The ESF 14 Coordinator must be prepared to assist in lengthy operations that start in response and continue through recovery and involve clean up activities and return of resources.

- During an emergency or following a major incident, the County and local governments will take a greater role in providing and coordinating resources, equipment and personnel used to maintain or restore the County's capabilities.

- As their capabilities allow, the various agencies in the County will assist each other during an incident.
- The County EOC will receive requests, prioritize those tasks, and deploy available resources.

## **SPECIFIC KEY POSITION RESPONSIBILITIES**

### **Primary – The ESF 14 Coordinator is responsible for:**

- Managing and coordinating spontaneous volunteers in coordination with the EOC.
- Coordinating private non-profit recovery efforts.
- Coordinating recovery of vital records, such as bank statements, licenses, contracts, accounting documents, payroll records, etc.
- Coordination of countywide surveillance of potential problems related to public water supplies, sewage disposal systems, solid waste accumulation and disposal, food storage, disease carrying animals and insects, and natural gas leaks.

### **Support Agencies**

- All supporting agencies for this ESF will provide information and resources as required to ensure the proper functioning of ESF 14.
- When required, Supporting Agencies will assign ESF 14 Coordinators to the County EOC ESF 14.
- Supporting Agencies will:
  - Develop Recovery Plans and Procedures
  - Ensure ESF 14 representatives are properly trained and exercised on the plans and procedures relating to their work.
  - Begin record keeping of disaster expenses
  - Assess damages
  - Assess capabilities to conduct normal business
  - Assess needs to return to normal business
  - Conduct debris clearance
  - Re-establish interrupted utility services
  - Conduct short-term repairs needed to support normal operations
  - Begin recovery of Vital and Important Records needed to conduct normal business
  - Begin reconstruction and long-term repairs with available funds

- Manage and coordinate spontaneous volunteers in coordination with other agencies

## **REFERENCES**

KRS 39A-G

The National Response Framework

The National Incident Management System

Kentucky Division of Emergency Management, State Emergency Operations Center,  
Standard Operating Procedures

ESF 14 Standard Operating Procedures

Hazard Mitigation Plan

Henderson City/County Planning and Zoning (Henderson City/County Comprehensive  
Plan)