

**EMERGENCY SUPPORT FUNCTION # 5 - EMERGENCY MANAGEMENT****PRIMARY**

ESF 5 Coordinator-Henderson Emergency Management Director

**LOCAL SUPPORT**

Henderson County and City Chief Elected Official(s)  
Green River District Health Department  
Henderson County Health Department  
Henderson Methodist Hospital  
Henderson City/County 911 Dispatch  
Henderson City/County EMS  
Henderson County Volunteer Fire Departments  
Henderson City Fire Department  
Henderson City/County Rescue Squad  
Henderson County Sheriff's Department  
Henderson City Police Department  
Kentucky State Police  
Henderson County Road Department  
Kentucky State Highway Department  
Henderson City Public Works  
Henderson County Agriculture Extension Service  
Henderson County Animal Control  
Henderson County Veterinary Personnel  
Henderson County Fish and Wildlife  
Tri County Solid Waste Department  
Media (Radio, Television, and Newspaper)

**LOCAL RESOURCES**

Henderson County Finance Officer  
Henderson County Sheriff's Office  
Henderson City Police Department  
Henderson County Volunteer Fire Departments  
Henderson City Fire Department  
Henderson City/Regional HazMat Team(s)  
Henderson County Road Department  
Kentucky Highway Department  
Henderson County Coroner  
Henderson County Health Department  
River Valley Behavioral Health  
Local American Red Cross  
Local Salvation Army  
St. Anthony's Hospice

Medical Reserve Corps (MRC)  
Community Emergency Response Team(s) (CERT)  
Search and Rescue Team(s)  
Henderson County Board of Education  
Henderson County Agriculture Extension Service  
Henderson City-County Airport  
Green River Intra Transit System (GRITS)  
Henderson Area Rapid Transit (HART)  
Hazex Construction Company  
Henderson City Building Inspector  
Henderson County Building Inspector  
Henderson City Electrical Inspector  
Henderson County Electrical Inspector  
WSON AM Radio Station  
The Gleaner newspaper  
WEHT CBS Channel 25 television

## **STATE RESOURCES**

Kentucky Department of Education  
Kentucky Department of Agriculture  
Kentucky Cabinet for Health and Family services  
Kentucky State Department for Public Health  
Kentucky State Agriculture Response Team (KySART)  
Kentucky Office of Homeland Security  
Kentucky Army National Guard  
Kentucky Division of Emergency Management  
Kentucky Justice Cabinet  
Kentucky State Medical Examiner's Office  
Kentucky Chapters of the American Red Cross  
Kentucky Volunteer Organizations Active in Disaster  
Kentucky Board of Emergency Medical Services  
Kentucky Environmental and Public Protection Cabinet  
Kentucky EPPC EPA  
Kentucky Transportation Cabinet  
Kentucky Community Crisis Response Board (KCCRB)  
Kentucky State Highway Department  
Kentucky Transportation Cabinet  
Kentucky State Police  
Kentucky Vehicle Enforcement  
Kentucky State Park Ranger  
Kentucky Department of Fish and Wildlife  
Kentucky Public Service Commission  
Kentucky State Emergency Response Team (ERT)  
Kentucky State Fire Marshal's Office  
Kentucky State Forestry Service  
Kentucky State Fire Commission  
ARES/RACES Amateur Radio

## FEDERAL RESOURCES

U.S. Coast Guard  
U.S. Forestry Service  
U.S. Army Corps of Engineers  
National Weather Service (NWS/NOAA)

*(Not all agencies are listed under this ESF, as it would vary and be difficult to include all agencies that could be affected by the impact of a disaster. This ESF will expand/collapse as needed during an incident.)*

## **PURPOSE**

The purpose of this document is to establish the basic roles and responsibilities for Emergency Support Function # 5 (ESF 5) – Emergency Management.

## **SITUATIONS AND ASSUMPTIONS**

- In the event of an incident in Henderson County, affected jurisdictions will require support and assistance in mitigation, response and recovery efforts. Agencies of county government, along with private relief agencies, will provide support to restore essential services.
- In the event of a threatened, or actual, usage of weapons of mass destruction, state and local government must perform the missions of warning, evacuating, sheltering, protecting from the threat, treating the injured, returning evacuees, restoring essential services and rehabilitating property.

## **MISSION**

To provide staff, facilities and procedures for the coordination of local, state, federal and private response agencies during an impending or existing incident; and to assist in formulating policy, establishing priorities, gathering and analyzing information, monitoring the execution of plans, and directing response and recovery operations as necessary.

## **DIRECTION AND CONTROL**

The Chief Elected Official(s) of Henderson County is/are responsible for overall coordination of government operations. The Henderson County EM Director will ensure a timely, coordinated emergency response to any incident within Henderson County.

Each agency involved in emergency/disaster response will appoint an ESF Coordinator to coordinate emergency activities of their respective agencies with the EOC.

## **CONCEPT OF OPERATIONS**

If the Emergency Operations Center (EOC) is activated, ESF 5 is automatically activated.

ESF 5 serves as the single point of coordination between local agencies/jurisdictions, EOC operations, and (when needed) Kentucky Division of Emergency Management (KyEM).

ESF 5 coordinates assets to support local jurisdictions in need of supplemental emergency or disaster assistance.

The Henderson County EOC, staffed by ESF 5 and other ESFs as required, coordinates operations and provides situation reports, as needed.

During recovery operations, the Henderson County Emergency Management Office will coordinate with state/federal operations if needed.

## **Phases of Management**

### **Prevention**

Prevention includes those capabilities necessary to avoid, prevent, or stop a threatened or actual act of terrorism. Unlike other mission areas, which are all-hazards by design, Prevention core capabilities are focused specifically on imminent terrorist threats, including on-going attacks or stopping imminent follow-on attacks.

### **Protection**

Protection includes the capabilities to safeguard the homeland against acts of terrorism and manmade or natural disasters. It focuses on actions to protect our people, our vital interests, and our way of life.

### **Mitigation**

Mitigation includes those capabilities necessary to reduce loss of life and property by lessening the impact of disasters. It is focused on the premise that individuals, the private and nonprofit sectors, communities, critical infrastructure, and the Nation as a whole are made more resilient when the consequences and impacts, the duration, and the financial and human costs to respond to and recover from adverse incidents are all reduced.

### **Response**

Response includes those capabilities necessary to save lives, protect property and the environment, and meet basic human needs after an incident has occurred. It is focused

on ensuring that the Nation is able to effectively respond to any threat or hazard, including those with cascading effects. Response emphasizes saving and sustaining lives, stabilizing the incident, rapidly meeting basic human needs, restoring basic services and technologies, restoring community functionality, providing universal accessibility, establishing a safe and secure environment, and supporting the transition to recovery.

## **Recovery**

Recovery includes those capabilities necessary to assist communities affected by an incident to recover effectively. Support for recovery ensures a continuum of care for individuals to maintain and restore health, safety, independence and livelihoods, especially those who experience financial, emotional, and physical hardships. Successful recovery ensures that we emerge from any threat or hazard stronger and positioned to meet the needs of the future. Recovery capabilities support well-coordinated, transparent, and timely restoration, strengthening, and revitalization of infrastructure and housing; an economic base; health and social systems; and a revitalized cultural, historic, and environmental fabric.

The ability of a community to accelerate the recovery process begins with its efforts in pre-incident preparedness: increasing resilience; collaborative, inclusive planning; and developing capacity to manage disaster recovery effectively. Developing and maintaining Recovery core capabilities requires a multi-agency, interdisciplinary approach that engages the whole community, including a wide range of service and resource providers and stakeholders.

Whole community and government leaders have primary responsibility for planning and coordinating all aspects of their recovery and ensuring that organizations and individuals that play a key role in recovery are included and actively engaged. Following an incident, a well coordinated management process allows recovery and community leaders to maintain open and transparent communication, share decision making, expand and engage traditional and nontraditional partners, identify needs and priorities more effectively, reallocate and share existing resources, and identify other potential resources and expertise from both inside and outside the community.

Following any incident, recovery efforts are an opportunity to leverage solutions that increase overall community resilience and capitalize on existing strengths, while addressing weaknesses that may have existed pre-incident. Lessons learned from the post-incident environment on establishing leadership, a coordinating structure, and developing whole community partnerships can help influence pre-incident planning and build capability for future incidents.

## **ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES**

The ESF 5 Coordinator will identify and coordinate local, state and federal agencies to restore access into the disaster area(s), provide damage assessment information,

disseminate recovery information, track reimbursement expenses, and coordinate support efforts for Henderson County, and other duties as needed.

## **GENERAL ORGANIZATION RESPONSIBILITIES**

Operational control remains the same during emergency situations as during normal activities; however, operations may require 24-hour coverage, and a central point of overall coordination. Using principles of NIMS, the ESF 5 Coordinator must be prepared to assist in lengthy operations that start in response and continue through recovery and involve clean up activities and return of resources.

## **SPECIFIC KEY POSITION RESPONSIBILITIES**

### **Primary – ESF 5 Coordinator:**

- The Henderson County Emergency Management Director is responsible for coordination of ESF 5 within Henderson County and all City limits therein.
- When multi county agencies respond to an incident, Henderson County EM shall help coordinate the response operations.
- Local authorities, including the Henderson County EM Director, should contact the KyEM Regional Manager when state assistance is required to cope with an incident.
- If the Regional Manager cannot be reached, the KyEM Duty Officer is available twenty-four hours a day to relay requests for assistance and to coordinate state response.
- Provide training and exercise programs/support to the county/local agencies and other private organizations to support emergency management activities.
- Identify deficiencies in plans and determine appropriate corrective action recommendations.
- Coordinate local/county emergency planning efforts.
- Coordinate, maintain and/or support county emergency communication activities.
- Coordinate and implement the priorities of the Chief Elected Official/EM Director in local emergency response operations.

### **Support**

**Specific Agency Duties:**

- The Henderson County EM Director (or his/her designee), shall be the chief advisor to, and the primary on-scene representative of, the county judge/executive, mayor, or executive authority of other local governments in the event of occurrence of any emergency, declared emergency, disaster, or catastrophe within the local jurisdiction.
- The Henderson County EM Director (or his/her designee), shall have the ability to monitor all radio traffic of responding agencies, respond to and have full access to the scenes of an emergency, declared emergency, disaster, or catastrophe to immediately investigate, analyze, or assess the seriousness of all situations; to coordinate the establishment and operation of a local incident command or management system; to execute the local emergency operations plan, as appropriate; to activate the local emergency operations center or on-scene command post; to convene meetings, gather information, conduct briefings, and to notify the division of on-going response actions; and fully expedite and coordinate the disaster and emergency response of all local public and private agencies, or to have a staff assistant do so.
- To notify the county judge/executive, mayor, or executive authority of other local governments and the Division of Emergency Management immediately of the occurrence, or threatened or impending occurrence, of any emergency or disaster, and recommend any emergency actions which should be executed.

**REFERENCES**

KRS 39A-G

The National Response Framework

The National Incident Management System

The National Preparedness Goal, Homeland Security, Second Edition September 2015

Henderson County Emergency Operations Center, Standard Operating Procedures